



## New Chapter Application

Thank you for your interest in starting a new AUVSI Chapter. Before you begin the application, first contact Amanda Bernhardt, Chapter Relations Manager, [abernhardt@auvsi.org](mailto:abernhardt@auvsi.org), to be sure there is no AUVSI Chapter already formed in your area. Once confirmed there is no other Chapter in your area, please provide the information below.

To form a new Chapter, you must have the following:

- Thirty petitioning members
  - Four must be from AUVSI Organizational Members
  - Exceptions will be considered on a case by case basis
- USD \$1000 total from at least four AUVSI Organizational Member supporters, to allow for the Chapter bank account start up
- Complete Application, including all questions answered
- First Year Plan
- Business Plan
- Signatures from Chapter Officers
- Chapter Bylaws
- Signed Affiliation Agreement
- Letter of support from local government entity
  - Governor
  - Local Chamber of Commerce
  - City Council
  - State Delegate
  - Other similar office

**Please include these items with your application submission. Your application will not be complete without all the items above included.**

Name of Proposed Chapter:

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Chapter President:

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Company:

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Full Address:

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Email:

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Geographic Scope of Chapter:

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Number of Prospective Chapter Members:

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Key meeting locations:

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Additional Chapter Officers:

- Vice President: \_\_\_\_\_

Company: \_\_\_\_\_

- Secretary: \_\_\_\_\_

Company: \_\_\_\_\_

- Treasurer: \_\_\_\_\_

Company: \_\_\_\_\_

**Petitioners:****NAME****COMPANY**

1. (Organization)		
2. (Organization)		
3. (Organization)		
4. (Organization)		
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Why you are forming the Chapter?

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What services will it provide?

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Who will benefit from the Chapter?

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How do you intend to grow the Chapter? Demonstrate there is enough unmanned systems and robotics activity in the local area to provide growth potential.

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Outline the leadership resources and your succession plan for future leaders over the next five years.

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Which organizations can logistically support the Chapter start up (i.e. meeting space, sponsorship, etc.)?

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Financial commitments of sponsorship or support from four or more Organizational AUVSI members in the area, totaling at least \$1000.00, have come from:

1.

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2.

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3.

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## **First Year Program**

Frequency of meetings:

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Special Events:

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Committees:

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# Business Plan

Fiscal Period:

List potential revenue sources and amounts: estimated total revenue:

List potential expense items and amounts: estimated total expenses:

Projected net revenue from Chapter operations: \$ \_\_\_\_\_

Outline your measures of success at the end of your first year of operation.

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Outline your measures of success after three years and beyond.

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**Next Steps**

*If approved, the Chapter understands the following requirements and timeline*

Financial details (to be complete 60 days after Charter)

Bank Name:

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Bank Address:

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FEIN:

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Incorporation (to be complete 180 days after Charter)

State:

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Renewal period:

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## Signatures

*The officers below have read and understand the Chapter Affiliation Agreement, the Chapter Bylaws and the Chapter Policy Guide, and agree to abide by the policies and procedures stated within.*

***We the undersigned understand the formation and success of the Chapter is dependent on volunteerism.***

President:

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Vice President:

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Secretary:

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Treasurer:

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Date of application submission:

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